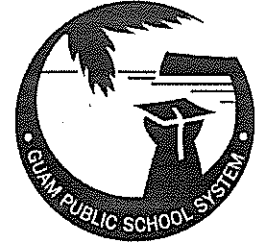




LUIS S.N. REYES  
Superintendent of Education

**PERSONNEL SERVICES DIVISION  
GUAM PUBLIC SCHOOL SYSTEM**

P.O. Box DE  
Hagatna, Guam 96932  
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RAMON T. LIZAMA  
Administrator

**April 23, 2007**

**An Equal Opportunity Employer**

**ANNOUNCEMENT  
~CONTINUOUS~**

The Guam Public School System wishes to announce **OPEN COMPETITIVE** and **PROMOTIONAL EXAMINATION** for the following class of position to **ESTABLISH A LIST:**

**PSYCHIATRIC SOCIAL WORKER I (3.066)**

**SALARY:** Pay Grade M

Open: Step 1-10, \$28,678.00-\$43,018.00 Per Annum  
Prom: Step 1-20, \$28,678.00-\$60,681.00 Per Annum

**DUTY:** Twelve (12) Months

**NECESSARY SPECIAL QUALIFICATION:**

Possession of a valid driver's license.

**MINIMUM EXPERIENCE AND TRAINING:**

(A) Graduation from a recognized school of social worker work with a Master's degree in psychiatric social work or related field that required a clinical practicum of internship.

**NOTE:** Documents to verify training and experience that are required, must be submitted with the employment application form before evaluation can be made. Only training and experience supported by satisfactory documents will be credited.

**NATURE OF WORK IN THIS CLASS:**

This is moderately complex psychiatric social work.

Employees in this class perform routine clinical treatment duties independently after initial training and participate in the full range of complex professional under closer supervision.

**ILLUSTRATIVE EXAMPLES OF WORK:** *(Any one position may not include all the duties listed, nor do the examples cover all the duties which may be performed).* Conducts clinical interviews with patients, relatives and other appropriate persons to obtain pertinent information for the purpose of formulating a diagnosis of psychosocial problems. Participates in the development of a diagnostically

based treatment plan. Performs indirect services to include case conferences and final disposition of cases. Conducts group and individual psychotherapy, play therapy, family therapy, behavior therapy and other forms of behavior modification. Confers with medical/nursing staff, psychology, rehabilitation, educational and on the professionals regarding specific cases. Makes referrals to other community to determine appropriateness for services. Screens walk-ins and referrals to determine appropriateness for services. Maintains comprehensive case records and statistics. Performs related duties as required.

**MINIMUM KNOWLEDGE, ABILITIES AND SKILLS:**

Knowledge of the principles, techniques and practices of social casework.  
Knowledge of the dynamics of human behavior applicable to diagnostic or treatment interviews.  
Knowledge of the problems of personal and social adjustment within a psychodynamic framework.  
Ability to utilize relevant personality theory, casework methods, supervision and consultation in clinical social work practice.  
Ability to make decisions in accordance with program guidelines.  
Ability to interpret and apply pertinent laws, rules, regulations and other program guidelines.  
Ability to function constructively under the pressures and risks involved in working with persons having complex social, physical, emotional and related problems.  
Ability to prepare accurate case histories and factual reports.  
Ability to develop diagnostic skills in the development of treatment plans.  
Ability to work effectively with the public and employees.  
Ability to communicate effectively, orally, and in writing.

**WORK ELIGIBILITY INFORMATION:**

Public Law 99-603 (8USU Section 1324A) requires the Government of Guam to verify the identity and work eligibility of all newly hired employees. All employees shall be required to provide proof of identity and work eligibility to work in the United States. The Government of Guam is required to comply with this law on a non-discriminatory basis.

If you are hired to fill a position with the Guam Public School System, Government of Guam, you will be required to present valid documents that will establish your identity and work eligibility in the United States and its territories. Any one or combinations of the following documents may be required.

- Certified Birth Certificate
- U.S. Passport
- Naturalization Card
- "Green Card" (For Immigrants)
- Government of Guam I.D. Card
- Original Social Security Card (not laminated)
- Other proof of work eligibility

**PRE-EMPLOYMENT TUBERCULOSIS TESTING:**

All applicants accepting employment with the Guam Public School System are required to submit a Tuberculosis Work Clearance. Upon employment and annually thereafter, employees must submit Tuberculosis Work Clearance as a condition of continued employment. Expenses for the Tuberculosis Testing must be paid for by the applicant.

**PRE-EMPLOYMENT PHYSICAL/MEDICAL EXAMINATION:**

All applicants accepting employment with the Guam Public School System must take and pass an entry physical/medical examination as a condition of continued employment. Expenses for the physical/medical examination must be paid for by the applicant.

**DRUG SCREENING:**

Pursuant to Executive Order No. 95-29 and the Guam Public School System Personnel Rules and Regulations, all applicants selected for appointment in the Guam Public School System, Government of Guam, will be required to undergo Drug Testing as a condition of employment. Expenses for the drug test must be paid for by the selected applicant.

**POLICE & COURT CLEARANCES:**

Pursuant to Executive Order No. 2005-34 and Public Law No. 28-24, all applicants selected for employment are required to submit Police and Court Clearances (Superior Court of Guam and U.S. District Court of Guam) before commencement of employment.

**APPLICATION DEADLINE:**

Applications will be accepted daily from 7:00 a.m. to 6:00 p.m., Monday through Friday, except holidays.

**APPLICATION SUBMISSION:**

Interested applicants must submit an "Application for Employment" form to the **GUAM PUBLIC SCHOOL SYSTEM, PERSONNEL SERVICES DIVISION**. Applications can be obtained at our office, located on the 1st floor of the Governor Manuel F.L. Guerrero Building in Hagatna or visit the **Guam Public School System's website at [www.gdoe.net](http://www.gdoe.net)**

**EXAMINATION REQUIREMENTS:**

A Written test is not required. Applicants will be rated on a scale between 70.000 to 100.00 percent on the basis of their training, education and experience in relation to the requirements of the position.

**FOR FURTHER INFORMATION:**

Please call 475-0495 through 475-0498 or come by and visit our office.

  
RAMON T. LIZAMA, Administrator  
Personnel Services Division